If I’m not back after 45 minutes, you can move my things to one side and use this study space.

(Please leave this card in the Library)
USING THIS CARD
It’s healthy to take a break. If you take a break of 45 minutes or more you’ll need to clear the desk.
If you take a break of 45 minutes or less:
1. Use “My break started at” card
2. Move wheel to show the time you left
3. Take valuables (e.g. headphones, laptop, phone or wallet) to avoid loss or theft
4. Return within 45 minutes
5. Leave the card on the desk to be used again

USING LIBRARY SPACES
Libraries are shared spaces. Respecting others and being considerate creates an environment which works for everyone.

STUDY SEATS – Use one seat only (please don’t use a seat for your belongings)
NOISE – Keep noise to a minimum, libraries are quiet study spaces
DRINK – Drinks with lids are OK (consumption of alcohol is never permitted)
HOT FOOD – Please don’t bring hot food into libraries, you can eat in social spaces (e.g. Forum Street or Cross keys)
COLD FOOD – Snacks are ok in quiet or group study areas but not ok in library silent study rooms
LOST PROPERTY – Items are handed to the SID (Forum) or Info point (St Luke’s)

GET IN TOUCH
For general library help, advice or to give us feedback, please contact us:

Email: library@exeter.ac.uk
Phone: +44 (0) 1392 723867
Live chat: www.exeter.ac.uk/library